



# JOB APPLICATION

*(Please Print All Information)*

Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Street: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Numbers: \_\_\_\_\_  
\_\_\_\_\_

Position Applied For: \_\_\_\_\_ Hourly Rate expected: \$ \_\_\_\_\_ per hour

Have you ever been employed by Global before?  Yes  No

If Yes, Date: \_\_\_\_\_

Are you currently employed?  Yes  No

May we contact your present employer?  Yes  No

Are you 18 Years or older?  Yes  No

Are you a Veteran?  Yes  No

*(If yes, please provide a copy of your DD-214 documentation)*

Are you prevented from lawfully becoming employed in this country due to Visa or Immigration status?  Yes  No

*(Proof of citizenship or immigration status is required upon employment.)*

You are available to work:  Full Time  Part Time  Temporary

Date you can begin work: \_\_\_\_\_

Have you been convicted of a crime within the last seven (7) years?  Yes  No

*(Other than a traffic violation.) (Conviction will not necessarily disqualify an applicant from employment)*

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

**EDUCATION:**

School Address	Credits Earned	Major	Diploma/Degree
High School:			
College:			
Technical/Other:			

List below all present and past employment, beginning with your most recent. All times must be accounted for whether employed or not. Attach an additional sheet if necessary.

Name and Address of Company and Type of Business	From		To		Describe in detail work you did and your title	Weekly Start Salary or Hourly Rate	Weekly End Salary or Hourly Rate	Reason for Leaving	Name, Title and Phone Number of Your Supervisor
	MO	YR	MO	YR					

**PERSONAL REFERENCES:**

Name: \_\_\_\_\_ Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Relationship: \_\_\_\_\_  
City/ State/ Zip: \_\_\_\_\_

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Address: \_\_\_\_\_ Relationship: \_\_\_\_\_  
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Address: \_\_\_\_\_ Relationship: \_\_\_\_\_  
City/ State/ Zip: \_\_\_\_\_

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### APPLICANT’S STATEMENT AND CONDITIONS OF EMPLOYMENT

**(Please read carefully before signing.)**

*I understand that an investigative consumer report involving information concerning my character, employment history, general reputation, police record, personal habits, mode of living, credit rating and indebtedness may be obtained prior to any final offer of employment. Upon a timely written request to the personnel department of Global Energy and Technology, the nature and scope of the report will be disclosed to me.*

*I certify that the answers given by me in this employment application are true, correct and complete. I agree that Global Energy and Technology shall not be liable, in any respect, if my employment is terminated because of misstatements or pertinent omissions made by me in this application. Moreover, I understand that all offers of employment are contingent upon passing Global Energy and Technology’s prescribed physical examination and drug screening.*

*I agree, as a condition of my employment at Global Energy and Technology, to submit to a medical examination if requested and based on the position that I accept, I further agree to the search or examination of myself or personal property while on the Global Energy and Technology's premises or while conducting its business elsewhere. I also authorize any company, school, police or security personnel, or other person to give any information regarding my employment, habits, ability, or any other characteristics whatsoever, together with any information they have regarding me whether or not it is in their records. I hereby release all physicians, examiners, companies, schools, or other persons from liability for any damages whatsoever for such testing, examining, or issuing this information. It is agreed and understood that completion of this application does not mean a job opening exists and in no way obligates Global Energy and Technology to employ me.*

*In the event of employment, I will comply with all company rules and regulations as established from time to time including Global Energy and Technology’s substance abuse policy. I am willing to work all assigned overtime or other special work assignments as requested by Global Energy and Technology. Furthermore, since Global Energy and Technology does not offer contracts of employment (unless signed by the President), I understand that nothing contained herein is intended to create a contract between Global Energy and Technology and me for either employment or the provision of any compensation or benefits. I understand that I have the right to terminate my employment at any time and likewise, Global Energy and Technology has the same right.*

*I hereby understand and acknowledge that any employment relationship with Global Energy and Technology is of an “At-Will” nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time, with or without notice, and with or without cause. It is further understood that this “At-Will” employment relationship may not be changed by any written document or by verbal agreement unless such change is specifically acknowledged in writing by an authorized Executive of Global Energy and Technology. I also understand that Global Energy and Technology, Inc. retains the right to amend, modify, add, or delete any or all policies or procedures at its sole and absolute discretion.*

*During my employment with Global Energy and Technology, Inc. and after my employment ends, I agree not to disclose any confidential or proprietary information regarding operating and trade secrets. I further agree that with respect to any civil litigation involving Global Energy and Technology, Inc. in which I am a potential witness and which does not involve an actual or potential claim by me personally, I will not discuss the facts of the case with any third parties without first notifying Global Energy and Technology, Inc. or unless a representative or attorney of Global Energy and Technology, Inc. is present. A copy of this form may be used as the original. The use of results from this form and/or tests will be used for prudent employment decisions.*

***This application is valid for sixty days from the application date unless renewed in person or in writing.***

**Applicant’s Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_